



BELMONT DAY

Inspire and challenge.

At Belmont Day School, we foster intellectual curiosity, honor differences, and empower meaningful contribution with excellence, respect, honesty, responsibility, caring, and joy.

Substitute Teacher

We are seeking qualified substitute teachers for the lower school division—pre-kindergarten to grade five—and middle school division—grades six, seven, and eight. Substitutes will have an opportunity to work in a variety of well-resourced classrooms with inspiring and dedicated teachers and administrators. This is a part-time, variable hour role on an on-call basis. This position is not eligible for benefits.

Responsibilities

- Promote and support excellent teaching.
- Provide a safe, calm, organized classroom environment.
- Implement and/or prepare effective lesson plans.
- Provide coverage for teacher duties (lunch, recess, etc.)
- Communicate effectively with classroom teachers and division head.
- Manage time and schedule for classroom.
- Help support and maintain continuity for students.

Qualifications

- Bachelor's degree preferred.
- Degree or coursework in education preferred.
- Experience working with children in a school setting.

Competencies:

- Flexibility
- Responsibility
- Joyful and collegial participation in the community
- Strong organizational and communication skills

Please send a cover letter specific to this position and a resume to careers@belmontday.org. Please include "Substitute Teacher" in the subject line.

Belmont Day seeks candidates who will add to the diversity of our community. The school will always be maintained as a nonsectarian institution. The school is an equal-opportunity employer. The school complies with all legal requirements in connection with admissions and access to programs, facilities, and employment practices regardless of race, color, religion, sex, gender identity, sexual orientation, national origin, genetics, age, or disability.